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DOD ODUSD (I&E) # W9126G-14-2-0012

**ROCKY MOUNTAINS
COOPERATIVE ECOSYSTEM STUDIES UNIT
COOPERATIVE and JOINT VENTURE AGREEMENT**

between

**U.S. DEPARTMENT OF THE INTERIOR
Bureau of Land Management
U.S. Bureau of Reclamation
U.S. Geological Survey
National Park Service
U.S. Fish and Wildlife Service**

**U.S. DEPARTMENT OF AGRICULTURE
U.S. Forest Service
Natural Resources Conservation Service**

**U.S. DEPARTMENT OF DEFENSE
U.S. Army Corps of Engineers – Civil Works
Office of the Deputy Under Secretary of Defense
(Installations and Environment)**

and

**THE UNIVERSITY OF MONTANA – MISSOULA (HOST)
Colorado State University
Montana State University
Salish Kootenai College
University of Colorado at Boulder
University of Colorado Denver
University of Idaho
University of Wyoming
Utah State University
Washington State University**

**University of Northern Colorado
The Governors of the University of Calgary
Metropolitan State University of Denver
Little Big Horn College
Northwest College
University of Utah
Blackfeet Community College
Chief Dull Knife College
University of Waterloo
Wildlife Conservation Society**

ARTICLE I. BACKGROUND AND OBJECTIVES

- A. This Cooperative and Joint Venture Agreement (hereinafter called Agreement) between the Bureau of Land Management, U.S. Bureau of Reclamation, U.S. Geological Survey, National Park Service, U.S. Fish and Wildlife Service, U.S. Forest Service, Natural Resources Conservation Service, U.S. Army Corps of Engineers – Civil Works, and Office of the Deputy Under Secretary of Defense (Installations and Environment) (hereinafter called Federal Agencies), and the University of Montana – Missoula and its partner institutions is a continuation for a five (5) year term to provide for the operation and maintenance of the Rocky Mountains Cooperative Ecosystem Studies Unit (CESU). This continuation of the Rocky Mountains CESU is implemented by mutual consent of the parties and is consistent with the prior Agreement and the express intent of the request for proposals for that Agreement. The Rocky Mountains CESU is associated with a national network of CESUs.
- B. The objectives of the Rocky Mountains Cooperative Ecosystem Studies Unit are to:
- Provide research, technical assistance and education to federal land management, environmental and research agencies and their potential partners;
 - Develop a program of research, technical assistance and education that involves the biological, physical, social, and cultural sciences needed to address resources issues and interdisciplinary problem-solving at multiple scales and in an ecosystem context at the local, regional, and national level; and
 - Place special emphasis on the working collaboration among federal agencies and universities and their related partner institutions.
- C. The Bureau of Land Management (hereinafter called BLM) administers public lands within a framework of numerous laws. The most comprehensive of these is the Federal Land Policy and Management Act of 1976 (FLPMA). All Bureau policies,

procedures, and management actions must be consistent with FLPMA and the other laws that govern use of the public lands. It is the mission of the BLM to sustain the health, diversity, and productivity of the public lands for the use and enjoyment of present and future generations (43 U.S.C. § 1701 et seq.). In accordance with 43 U.S.C. § 1737(b), the BLM is authorized to enter into contracts and cooperative agreements involving the management, protection, development, and sale of public lands; and is thereby authorized to enter into this cooperative agreement to continue the Rocky Mountains CESU to assist in providing research, technical assistance and education.

- D. The U.S. Bureau of Reclamation (hereinafter called USBR) manages, develops, and protects water and related resources in an environmentally and economically sound manner in the interest of the American public (43 U.S.C. Chapter 12). In accordance with the authority delegated in 255 DM 14.1 (U.S. Department of the Interior, Departmental Manual), which states that the Commissioner is delegated so much of the authority of the Secretary under the Fish and Wildlife Coordination Act (16 U.S.C. § 661 et seq.) as is necessary to provide assistance, through grants or cooperative agreements, to public or private organizations for the improvement of fish and wildlife habitat associated with water systems or water supplies affected by Reclamation projects; and in accordance with the Omnibus Public Land Management Act of 2009 (Pub. L. 111-11), Subtitle F-Secure Water, §§ 9502, 9504, and 9509, the USBR is authorized to enter into this cooperative agreement to continue the Rocky Mountains CESU to assist in providing research, technical assistance, and education.
- E. The U.S. Geological Survey (hereinafter called USGS) serves the Nation by providing reliable scientific information to describe and understand the Earth, minimize the loss of life and property from natural disasters, manage water, biological, energy, and mineral resources, and enhance and protect our quality of life. USGS has authority to enter into this Agreement pursuant to Pub. L. 99-591, that bestows permanent authority on the USGS to “prosecute projects in cooperation with other agencies, Federal, state, and private” (43 U.S.C. § 36(c)), the USGS Organic Act of March 3, 1879, as amended (43 U.S.C. § 31 et seq.), 16 U.S.C. § 1(a)(2)(j), 16 U.S.C. § 1(g), 16 U.S.C. § 5933, and 16 U.S.C. § 753a to continue the Rocky Mountains CESU to assist in providing research, technical assistance, and education.
- F. The National Park Service (NPS) manages areas of the National Park System “to conserve the scenery and the natural and historic objects and the wild life therein and to provide for the enjoyment of the same in such manner and by such means as will leave them unimpaired for the enjoyment of future generations” (16 U.S.C. § 1 et seq.). In support of this broad mission, the Secretary of the Interior is authorized and directed to assure that management of units of the National Park System is enhanced by the availability and utilization of a broad program of the highest quality science and information (16 U.S.C. § 5932), and to enter into cooperative agreements with colleges and universities, including but not limited to land grant

schools, in partnership with other Federal and State agencies, to establish cooperative study units to conduct multi-disciplinary research and develop integrated information products on the resources of the National Park System, or the larger region of which parks are a part (16 U.S.C. § 5933). The NPS is authorized to enter into cooperative agreements with public or private educational institutions, States, and their political subdivisions, for the purpose of developing adequate, coordinated, cooperative research and training activities concerning the resources of the National Park System (16 U.S.C. § 1a-2(j)); with State, local and tribal governments, other public entities, educational institutions, and private nonprofit organizations for the public purpose of carrying out National Park Service programs (16 U.S.C. § 1g); with State, local, or tribal governments, other Federal agencies, other public entities, educational institutions, private nonprofit organizations, or participating private landowners for the purpose of protecting natural resources of units of the National Park System through collaborative efforts on land inside and outside of National Park System units (16 U.S.C. § 1j); and with any State or local government, public or private agency, organization, institution, corporation, individual, or other entity for the purpose of sharing costs or services in carrying out authorized functions and responsibilities of the Secretary of the Interior with respect to any unit or program of the National Park System (per 16 U.S.C. § 1c(a)), any affiliated area, or any designated National Scenic or Historic Trail (16 U.S.C. § 1f). NPS is also authorized to provide conservation, recreation, and disaster assistance to partners to help them achieve goals of mutual interest (16 U.S.C. § 460l(1), 16 U.S.C. § 1723(c)). In accordance with the aforementioned authorities, the NPS is authorized to enter into this Agreement to continue the Rocky Mountains CESU to assist in providing research, technical assistance and education.

- G. The U.S. Fish and Wildlife Service (hereinafter called USFWS), working with others, is responsible for conserving, protecting, and enhancing fish, wildlife, plants and their habitats for the continuing benefit of the American people through federal programs related to migratory birds, endangered species, interjurisdictional fish and marine mammals, inland sport fisheries, and the National Wildlife Refuge System. In accordance with 16 U.S.C. § 661, 16 U.S.C. § 742(f), and 16 U.S.C. § 753(a), the USFWS is authorized to cooperate with other agencies to assist in providing research, technical assistance, and education; and is thereby authorized to enter into this cooperative agreement to continue the Rocky Mountains CESU.
- H. The U.S. Department of Agriculture Forest Service (hereinafter called USFS) mission is to achieve quality land management under the sustainable multiple-use management concept to meet the diverse needs of the people (16 U.S.C. § 1641-1646). In accordance with 7 U.S.C. § 3318 (b) the USFS is authorized to enter into this joint venture agreement to continue the Rocky Mountains CESU to assist in providing research, technical assistance, and education.
- I. The Natural Resources Conservation Service (hereinafter called NRCS) improves the health of our Nation's natural resources while sustaining and enhancing the productivity of American agriculture (16 U.S.C. §§ 590(a)-(f)). We achieve this by

providing voluntary assistance through strong partnerships with private landowners, managers, and communities to protect, restore, and enhance the lands and waters upon which people and the environment depend. NRCS scientists and technical specialists identify appropriate technologies in research, development, and transfer them to field staff for recommending the technologies to America's farmers and ranchers. Under Section 714 of Pub. L. 106-387, 7 U.S.C. § 6962(a), NRCS is authorized to enter into this cooperative agreement to continue the Rocky Mountains CESU to assist in providing research, studies, technical assistance, and educational services consistent with the mission of the NRCS and the CESU Network.

- J. The U.S. Army Corps of Engineers' Civil Works Program (hereinafter called USACE) provides assistance in the development and management of the nation's water resources. The main missions of USACE, i.e., the Corps, are 1) to facilitate commercial navigation, 2) to protect citizens and their property from flood and storm damages, and 3) to protect and restore environmental resources. The Corps carries out most of its work in partnership with Tribal, state, and local governments and other nonfederal entities. The Corps must rely upon using the best available science in the evaluation of water resources needs and in the development of recommendations for water resources management. The university and scientific institutions that comprise the CESU Network have knowledge and expertise of the latest scientific advances that will assist the Corps in reaching sound, scientifically based decisions. In addition, by participating in the CESU, scientists within the Corps will have access to university resources within the CESU Network and be able to interact with colleagues in various scientific disciplines, and thereby further their own professional development. Corps field offices may avail themselves of support from the regional CESUs by collaborating with the Engineer Research and Development Center, who has the authority to enter into cooperative agreements with such CESUs, thus enabling these Corps offices to receive scientific support from regional CESU members. USACE is authorized to cooperate with other agencies in accordance with Title 33 U.S.C. § 2323(a) and 10 U.S.C. § 3036(d). Additionally, USACE may enter into transactions under the authority of 10 U.S.C. § 2371 in carrying out basic, applied, and advanced research projects. In accordance with 10 U.S.C. § 2358, USACE is authorized to enter into this cooperative agreement continuing the Rocky Mountains CESU, under agreement number #W912HZ-08-2-0006 for a cumulative amount not-to-exceed \$25,000,000.00.
- K. The U.S. Department of Defense Office of the Deputy Under Secretary of Defense (Installations and Environment) (hereinafter called DOD) manages nearly 30 million acres of land, and the natural and cultural resources found there, and for this Agreement includes the Office of the Secretary of Defense, the Military Services, the Defense Logistics Agency, the National Guard Bureaus, and the Military Reserve Components. DOD's primary mission is national defense. DOD's conservation program supports this mission by ensuring realistic training areas, and managing its resources in ways that maximize available land, air, and water training opportunities. DOD environmental stewardship activities are authorized under the Sikes Act, as amended. In accordance with one or more of the following: 16 U.S.C. § 670(c)(1), 10

U.S.C. § 2358, 10 U.S.C. § 2694, 10 U.S.C. § 2684, and Pub. L. 103-139 (FY 94 NDAA, page 107 Stat. 1422), DOD is authorized to enter into cooperative agreements with States, nonprofit organizations, academic institutions, and other partners to support research, technical assistance, and educational services consistent with the mission of the DOD and the CESU Network. In accordance with the aforementioned authorities, the DOD is authorized to enter into this Agreement to continue the Rocky Mountains CESU.

- L. The University of Montana – Missoula (hereinafter called Host University) is a comprehensive university emphasizing the liberal arts and professional education in business, education, fine arts, forestry (natural resources), journalism, law, pharmacy and related health sciences, and vocational technical education. Programs in natural resources focus on conservation, forestry, range, recreation, wilderness, and wildlife. BS, MS, and PhD degrees are offered. The university has a growing research program, significantly in cooperation with several federal partners, and it houses a very active continuing education program. Other campuses of the university are Montana Tech at Butte, University of Montana Western at Dillon, and Helena College at Helena. Governance of The University of Montana is provided by the Montana University System Board of Regents.

- M. The partner institutions to the Host University include Colorado State University, Montana State University, Salish Kootenai College, University of Colorado at Boulder, University of Colorado Denver, University of Idaho, University of Wyoming, Utah State University, Washington State University, University of Northern Colorado, The Governors of the University of Calgary, Metropolitan State University of Denver, Little Big Horn College, Northwest College, University of Utah, Blackfeet Community College, Chief Dull Knife College, University of Waterloo, and Wildlife Conservation Society (hereinafter called Partner Institutions).

ARTICLE II. STATEMENT OF WORK

- A. Each Federal Agency agrees to:
 - 1. Provide administrative assistance, as appropriate, necessary to execute this Agreement and subsequent modifications;
 - 2. Conduct, with the Host University and Partner Institutions, a program of research, technical assistance and education related to the Rocky Mountains CESU objectives to the extent allowed by each Federal Agencies' authorizing legislation;
 - 3. Provide opportunities for research on federal lands or using federal facilities in cooperation with Federal Agencies, as appropriate, and according to all applicable laws, regulations and Federal Agencies' policies;
 - 4. Provide funds for basic support and salary for participating Host University and Partner Institution faculty, as appropriate;
 - 5. Provide project funds and/or collaboration to support specific research, technical assistance and education projects, as appropriate;

6. Make available managers to serve on the Rocky Mountains CESU Manager's Committee;
7. Comply with the Host University's and Partner Institutions' rules, regulations, and policies regarding professional conduct, health, safety, use of services and facilities, use of animals, recombinant DNA, infectious agents or radioactive substances, as well as other policies generally applied to Host University and Partner Institution personnel;
8. Ensure its employees follow the Code of Ethics for Government Service (Pub. L. 96-303) and Standards of Ethical Conduct (5 C.F.R. Part 2635);
9. Allow Federal Agency employees to participate in the activities of the Host University and Partner Institutions, including serving on graduate committees and teaching courses, as appropriate, and as specifically determined in modifications to the Agreement; and
10. Be individually responsible for their agency's role in administering the Agreement, transferring funds, and supervision of agency employees, as appropriate.

B. The Host University agrees to:

1. Continue, in consultation with the Federal Agencies and Partner Institutions, the Rocky Mountains CESU;
2. Conduct, with participating Federal Agencies and Partner Institutions, a program of research, technical assistance and education related to the Rocky Mountains CESU objectives;
3. Allow and encourage faculty to engage in participating Federal Agencies' research, technical assistance and education activities related to the Rocky Mountains CESU objectives, as appropriate;
4. Provide basic administrative and clerical support as appropriate;
5. Provide access for Federal Rocky Mountains CESU staff to campus facilities, including library, laboratories, computer facilities on the same basis or costs as other faculty members of the Host University to the maximum extent allowable under state laws and regulations;
6. Provide suitable office space, furniture and laboratory space, utilities, computer network access and basic telephone service for Federal Agencies' personnel to be located at the Host University, as appropriate;
7. Offer educational and training opportunities to participating Federal Agency employees, in accordance with the respective policies of the Federal Agencies and the Host University;
8. Encourage its students to participate in the activities of the Rocky Mountains CESU;
9. Coordinate activities, as appropriate, with the Partner Institutions and develop administrative policies for such coordination; and
10. Maintain a Rocky Mountains CESU Manager's Committee and convene a meeting of this committee, at least annually, to provide advice and guidance, review of the annual work and multi-year strategic plans, and assist in evaluating the Rocky Mountains CESU.

C. Each Partner Institution agrees to:

1. Conduct, with participating Federal Agencies and the Host University, a program of research, technical assistance, and education related to the Rocky Mountains CESU objectives and allow and encourage faculty to participate in the program as appropriate;
2. Offer educational and training opportunities to participating Federal Agency employees, as appropriate; and
3. Encourage students and employees to participate in the activities of the Rocky Mountains CESU.

D. All Federal Agencies, the Host University and Partner Institutions agree to:

1. Maintain the Rocky Mountains CESU closely following the mission and goals of the CESU Network as described in the *CESU Network Strategic Plan*, adapting key elements to local and regional needs, as appropriate;
2. Maintain a Rocky Mountains CESU role and mission statement;
3. Operate under a multi-year strategic plan;
4. Issue individual funding documents, in accordance with each agency's procedures, to this Agreement that individually include a specific "scope of work" statement and a brief explanation of the following:
 - (a) the proposed work;
 - (b) the project contribution to the objectives of the CESU;
 - (c) the methodology of the project;
 - (d) the substantial involvement of each party;
 - (e) the project budget and schedule;
 - (f) the specific project outputs or products.

Note: For BLM, FWS, USFS, and other agencies as appropriate, this Agreement is neither a fiscal nor a funds obligation document. Any endeavor to transfer anything of value involving reimbursement or contribution of funds between the parties to this Agreement will be handled in accordance with applicable laws, regulations, and procedures including those for government procurement and printing. Such endeavors will be outlined in separate task agreements that shall be made in writing by representatives of the parties and shall be independently authorized by appropriate statutory authority. This Agreement does not provide such authority. Specifically, this Agreement does not establish authority for noncompetitive award to the cooperator of any contract or other agreement.

5. Coordinate in obtaining all necessary state, federal, and tribal permits and/or permissions from private landowners in order to conduct projects occurring under this Agreement;
6. Engage in collaborative activities consistent with federal scientific and scholarly integrity directives and policies (e.g., Presidential and OSTP Scientific Integrity Memoranda; DOD Instruction 3200.20; DOI 305 DM 3; USDA DR 1074-001), as appropriate;
7. Follow OMB Circulars: A-21, "Cost Principles for Educational Institutions," as codified at 2 CFR 220; A-87, "Cost Principles for State, Local, and Indian Tribal Governments," as codified at 2 CFR Part 225; A-102, "Grants and

Cooperative Agreements with State and Local Governments;” 2 CFR Part 215, “Uniform Administrative Requirements for Grants and Other Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations;” A-122, “Cost Principles for Non-Profit Organizations;” as codified at 2 CFR Part 230; A-133, “Audits of States, Local Governments and Non-Profit Organizations;” as appropriate; and the related federal agency regulations, as applicable, specifically 43 CFR Part 12 (Department of the Interior), and 7 CFR Parts 3015- 3052 (Department of Agriculture), 22 CFR Part 518 (Department of Defense), 32 CFR Parts 21, 22, 32, 33, and 34 (Department of Defense), 10 USC 2358, 33 USC 2323a, 10 USC 3036(d), and DoD 3210.6-R, Department of Defense Grant and Agreement Regulations (Department of Defense); and these documents are incorporated into this Agreement by reference.

ARTICLE III. TERM OF AGREEMENT

- A. This Agreement shall continue for a period of five (5) years from the effective date of execution. The effective date of this Agreement shall be 29 May 2014. Parties will have until 29 May 2014 to sign this Agreement and thereby express their intent to continue participation in the Rocky Mountains CESU; parties that do not sign this Agreement by 29 May 2014 will not be participants in the Rocky Mountains CESU; such parties will remain in “inactive” status and ineligible to process projects under this Agreement until their official signature page has been received.
- B. By mutual consent and at the end of this Agreement, a new Agreement, for a separate and distinct five (5) year period, can be entered into to continue the activities of the Rocky Mountains CESU.
- C. Amendments to this Agreement shall be made according to the following provisions:
 1. For the purposes of this Agreement, amendments are changes (edits, deletions, or additions) to the Agreement that do not involve the transfer of funds. Amendments may be proposed by any of the Federal Agencies, the Host University or by the Host University on behalf of any of the Partner Institutions. Amendments shall be in writing, signed and agreed to by all signatories to this Agreement, except in cases described in Article III.C.2. (below).
 2. For amendments whose sole purpose is to add a Partner Institution and/or Federal Agency to this Agreement, each Partner Institution and Federal Agency currently participating in this Agreement will have forty-five (45) days from receipt of the amendment to either sign the amendment or object in writing to the Host University. If a Partner Institution or Federal Agency has not responded after forty-five (45) days from receipt of the amendment, its signature will not be required to make the amendment effective. The Partner

Institution and/or Federal Agency being added to the Agreement and the Host University shall sign the amendment.

- D. For the purposes of this Agreement, modifications or task agreements are specific two-party Agreements between one of the Federal Agencies and the Host University and/or a Partner Institution in support of the goals of this broad Agreement. Modifications or task agreements will be issued by a Federal Agency, will transfer funds to support the statement of work, and will conform to each Federal Agency's respective procedures.
- E. A separate Interagency Agreement is required to facilitate transfer of funds from one federal agency to another federal agency.
- F. The expiration of this Agreement will not affect the validity or duration of projects which have been initiated under this Agreement prior to such expiration.

ARTICLE IV. KEY OFFICIALS

A. The technical representatives for the Federal Agencies are as follows:

1. Bureau of Land Management

Kate Kitchell
Associate State Director, BLM-Montana
5001 Southgate Drive
Billings, MT 59101
Phone: (406) 896-5012
kkitchell@blm.gov

Scott Davis
Central Regional Science Coordinator
BLM National Science and Technology Center
PO Box 25047
Building Fifty
Lakewood, CO 80225-0047
Phone: (303) 236-6646
s2davis@blm.gov

2. Bureau of Reclamation

Lindsey Nafts
Grants and Cooperative Agreements Specialist
Bureau of Reclamation
PO Box 36900
Billings, MT 59107

Phone: (406) 247-7684
lnafts@usbr.gov

3. U.S. Geological Survey

Zack Bowen
USGS Fort Collins Science Center
2150 Centre Avenue, Building C
Fort Collins, CO 80526-8118
Phone: (970) 226-9218
zack_bowen@usgs.gov

4. National Park Service

Pei-Lin Yu
Acting NPS CESU Research Coordinator
College of Forestry and Conservation
University of Montana
Missoula, MT 59812
Phone: (406) 243-2660
peilin_yu@nps.gov

5. U.S. Fish and Wildlife Service

Greg Watson
Chief, Office of Landscape and Conservation
USFWS Mountain-Prairie Region
134 Union Blvd.
Lakewood, CO 80228
Phone: (303) 236-8155
greg_watson@fws.gov

6. USDA Forest Service

Jan Engert
Assistant Director, Science Application and Integration
U.S. Forest Service
Rocky Mountain Research Station
240 West Prospect
Fort Collins, CO 80526
Phone: (970) 498-1377
jengert@fs.fed.us

Claudia Regan
Regional Vegetation Ecologist, Region 2
U.S. Forest Service

740 Simms Street or PO Box 25127
Lakewood, CO 80225
Phone: (303) 275-5004
cregan@fs.fed.us

7. Natural Resources Conservation Service

Doris Washington
National Coordinator, Cooperative Ecosystems Study Units (CESU) & Center of
Excellence (COE)
USDA Natural Resources Conservation Service
Science and Technology Deputy Area
101 East Capitol Avenue, Suite B-100
Little Rock, AR 72201-3811
Phone: (501) 210-8910
doris.washington@ar.usda.gov

8. U.S. Army Corps of Engineers-Civil Works

Dr. Alfred F. Cofrancesco, Jr.
Technical Director, Environmental Engineering & Science
U.S. Army Engineering Research and Development Center
3909 Halls Ferry Road
Vicksburg, MS 39180-6199
Phone: (601) 634-3182
Al.F.Cofrancesco@usace.army.mil

9. Department of Defense, Office of the Deputy Under Secretary for Defense
(Installations and Environment)

Alan B. Anderson
Chief, Ecological Processes Branch
U.S. Army Engineer Research and Development Center
PO Box 9005
Champaign, IL 61826-9005
Phone: (217) 353-6511 Ext. 6390
alan.b.anderson@usace.army.mil

Dr. Jack Mobley
Environmental Resources Planner
USACE, Fort Worth District
CESWF-PER-EE
819 Taylor Street, Room 3A14
Fort Worth, TX 76102-0300
Phone: (817) 886-1708

jack.e.mobley@usace.army.mil

B. The technical representatives for the Host University, University of Montana, are:

Jim Burchfield
Dean, College of Forestry and Conservation
University of Montana
32 Campus Drive
Missoula, MT 59812
Phone: (406) 243-5522
jim.burchfield@umontana.edu

Lisa Gerloff
RM-CESU Executive Coordinator
University of Montana
32 Campus Drive
Missoula, MT 59812
Phone: (406) 243-6936
rmcesu@cfc.umt.edu

C. The technical representatives for the Partner Institutions are:

1. Colorado State University

Mark Paschke
Shell Endowed Chair of Restoration Ecology Forest and Rangeland
Stewardship Department
and Research Associate Dean
Warner College of Natural Resources
Colorado State University
1472 Campus Delivery
Fort Collins, CO 80523-1472
Phone: (970) 491-0760
Mark.Paschke@ColoState.edu

2. Montana State University

David Roberts
Department Head, Ecology
Montana State University
PO Box 173460
Bozeman, MT 59717
Phone: (406) 994-4548
droberts@montana.edu

3. Salish Kootenai College

Adrian Leighton
Forestry Program
Salish Kootenai College
PO Box 70
Pablo, MT 59855
Phone: (406) 275-4948
adrian_leighton@skc.edu

4. University of Colorado at Boulder

Tim Seastedt
Professor, Ecology and Evolutionary Biology/Fellow
INSTAAR
UCB 450
University of Colorado
Boulder, CO 80309
Phone: (303) 492-3302
timothy.seastedt@colordao.edu

Patricia Rankin
Associate Vice Chancellor for Research
University of Colorado
2065 Regent Drive
Boulder, CO 80309
Phone: (303) 492-1449
patricia.rankin@colorado.edu

5. University of Colorado Denver

Ekaterini "Kat" Vlahos
Associate Professor and Director, Center of Preservation Research
University of Colorado Denver
Campus Box 126
PO Box 173364
Denver, CO 80217
Phone: (303) 556-6502
kat.vlahos@ucdenver.edu

6. University of Idaho

Kurt Pregitzer
Dean, College of Natural Resources
University of Idaho
PO Box 441142
Moscow, ID 83844

Phone: (208) 885-6442
kpregitzer@uidaho.edu

7. University of Wyoming

Dan Tinker
Associate Professor, Botany Department
University of Wyoming
1000 E. University Avenue
Laramie, WY 82071
Phone: (307) 766-4967
tinker@uwyo.edu

8. Utah State University

Nancy Huntly
Director, Ecology Center, Professor of Biology
Ecology Center
Utah State University
5205 Old Main Hill
Logan, UT 84322
Phone: (435) 797-2555
nancy.huntly@usu.edu

9. Washington State University

Steve Bollens
Director, School of the Environment
Washington State University
14204 NE Salmon Creek Avenue
Vancouver, WA 98686
Phone: (360) 546-9116
sbollens@vancouver.wsu.edu

10. University of Northern Colorado

Jim Doerner
Professor, Department of Geography
Candelaria 2096
Campus Box 115
University of Northern Colorado
Greeley, CO 80639
Phone: (970) 220-7013
james.doerner@unco.edu

11. The Governors of the University of Calgary

Andre Buret
Associate Vice President (Research)
2500 University Drive N.W.
Calgary, AB T2N 1N4
Phone: (403) 220-2817
aburet@ucalgary.ca

Research Services Office – 3rd Floor MLT
Attn: Legal & IP
2500 University Drive NW
Calgary, AB T2N 1N4
Phone: (403) 220-6354
legaladm@ucalgary.ca

12. Metropolitan State University of Denver

Jason Janke
Assistant Professor, Earth and Atmospheric Sciences
Campus Box 22
Metropolitan State University of Denver
Denver, CO 80217
Phone: (303) 556-3072
Jjanke1@msudenver.edu

13. Little Big Horn College

David Small
Dean of Administration
Little Big Horn College
PO 370
Crow Agency, MT 59022
Phone: (406) 638-3110
smalld@lbhc.edu

14. Northwest College

Ronda Peer
Dean of Extended Campus
Northwest College
231 West Sixth Street, Building 1
Powell, WY 82435
Phone: (307) 754-6123
ronda.peer@northwestcollege.edu

15. University of Utah

Matt Brownlee
Assistant Professor, Natural Resources Recreation Planning and
Management
Department of Parks, Recreation and Tourism
University of Utah
1901 E. South Campus Drive, Annex C, Room 1070
Salt Lake City, UT 84112
Phone: (801) 585-7239
matthew.brownlee@hsc.utah.edu

Nan Ellin
Chair, Department of City and Metropolitan Planning
College of Architecture and Planning
University of Utah
375 South 1530 East, Room 201
Salt Lake City, UT 84112
Phone: (801) 571-7200
ellin@arch.utah.edu

16. Blackfeet Community College

Lola Wippert
Director, Office of Sponsored Programs
Blackfeet Community College
PO Box 819
Browning, MT 59417
Phone: (406) 338-5441 Ext. 2208
lola@bfcc.edu

17. Chief Dull Knife College

Michelle Curlee
Dean of Academic Affairs
Chief Dull Knife College
PO Box 98
Lame Deer, MT 59043
Phone: (406) 477-6215 Ext. 118
mcurlee@cdkc.edu

18. University of Waterloo

Brad Fedy
Assistant Professor, Environment and Resource Studies
Environment and Resource Studies
University of Waterloo

200 University Avenue West
Waterloo, ON N2L 3G1
Phone: (519) 888-4567
bfedy@uwaterloo.ca

Heidi Swanson
Assistant Professor, Department of Biology
Department of Biology
University of Waterloo
200 University Avenue West
Waterloo, ON N2L 3G1
Phone: (519) 888-4567 Ext. 37387
hswanson@uwaterloo.ca

19. Wildlife Conservation Society

Amanda Hardy
Assistant Director, North America Program
Wildlife Conservation Society
301 North Willson
Bozeman, MT 59715
Phone: (406) 522-9333 Ext. 115
ahardy@wcs.org

ARTICLE V. AWARD

- A. Upon signature of all parties and upon satisfactory submission of a budget and related documentation from the Host University, any newly joining Federal Agency partner shall obligate \$10,000 to award to the Host University to carry out this Agreement. For the Federal Agency partners listed under Article I. A., no further financial obligation is required.
- B. Payments will be made by the Federal Agencies for work in accordance with 2 CFR Part 215 and OMB Circular A-21, A-87, A-102, A-122, A-133, as appropriate, and the related federal agency regulations, as applicable, specifically, 43 CFR Part 12 (Department of the Interior), 7 CFR Parts 3015-3052 (Department of Agriculture), 22 CFR Part 518 (Department of Defense), 10 U.S.C. § 2358, 33 U.S.C. § 2323(a), 10 U.S.C. § 3036(d), and DOD 3210.6-R, Department of Defense Grant and Agreement Regulations (U.S. Army Corps of Engineers-Civil Works).
- C. A 17.5% indirect cost rate will be paid on work covered by the Agreement and all its modifications or task agreements, with exceptions listed in Article V. paragraphs C.1., C.2., and C.3. (below).
 - 1. One exception is that the USFS cannot reimburse "state cooperative

institutions” for indirect costs, pursuant to 7 U.S.C. § 3103(16) and 7 U.S.C. § 3319. Indirect costs may be used to satisfy USFS cost sharing requirements of at least a minimum of 20% of total project costs. It is recommended that cost-sharing is greater than 20% in accordance with the Forest Service Handbook FSH1509.11, Chapter 70.

2. An additional exception is that for NRCS, the indirect cost rate is limited to 10% of total direct costs for colleges, universities, and other nonprofit organizations pursuant to Section 708 of Pub. L. 107-76.
 3. No indirect cost will be charged by the Host University for funds transferred directly from a participating Federal Agency to a Partner Institution via a modification to the Agreement.
- D. Award of additional funds or in-kind resources will be made through modifications to the Agreement subject to the rules, regulations, and policies of the individual Federal Agency proposing the modification.
- E. Nothing herein shall be construed as obligating the Federal Agencies to expend, or as involving the Federal Agencies in any contract or other obligation for the future payment of money, in excess of appropriations authorized by law and administratively allocated for specific work.

ARTICLE VI. PRIOR APPROVAL

Prior approvals are in accordance with 2 CFR Part 215 and OMB Circular A-102, as appropriate, and the related federal agency regulations, as applicable, specifically 43 CFR Part 12 (Department of the Interior), 7 CFR Parts 3015-3052 (Department of Agriculture), 22 CFR Part 518 (Department of Defense), 10 U.S.C. § 2358, 33 U.S.C. § 2323(a), 10 U.S.C. § 3036(d), and DOD 3210.6-R, Department of Defense Grant and Agreement Regulations (U.S. Army Corps of Engineers-Civil Works).

ARTICLE VII. REPORTS AND/OR DELIVERABLES

- A. Reports in accordance with 2 CFR Part 215 and OMB Circular A-102, as appropriate, and the related federal agency regulations, as applicable, specifically 43 CFR Part 12 (Department of the Interior) and 7 CFR Parts 3015-3052 (Department of Agriculture), 22 CFR Part 518 (Department of Defense), 10 U.S.C. § 2358, 33 U.S.C. § 2323(a), 10 U.S.C. § 3036(d), and DOD 3210.6-R, Department of Defense Grant and Agreement Regulations (U.S. Army Corps of Engineers-Civil Works) establish uniform reporting procedures for financial and technical reporting.
- B. As appropriate, the Host University will convene periodic meetings of Rocky Mountains CESU Federal Agencies and Partner Institutions for the purpose of

collaboration and coordination of CESU activities. Copies of the meeting minutes will be available to all parties to the Agreement.

- C. A current role and mission statement for the Rocky Mountains CESU will be agreed to and maintained by all Rocky Mountains CESU cooperators. Copies of the role and mission statement will be available to all parties to the Agreement.
- D. Annual work plans will be developed to guide the specific activities of the Rocky Mountains CESU and will:
 - 1. Describe the Rocky Mountains CESU's ongoing and proposed research, technical assistance, and education activities;
 - 2. Describe anticipated projects and products; and
 - 3. Identify faculty, staff, and students involved in the Rocky Mountains CESU during the year.

Copies of the annual work plan will be available to all parties to the Agreement.

- E. A current multi-year strategic plan will be maintained to generally guide the Rocky Mountains CESU. Copies of the strategic plan will be available to all parties to the Agreement.

ARTICLE VIII. PROPERTY UTILIZATION AND DISPOSITION

Property utilization and disposition is in accordance with 2 CFR Part 215 and OMB Circular A-102, as appropriate, and the related federal agency regulations, as applicable, specifically 43 CFR Part 12 (Department of the Interior), 7 CFR Parts 3015-3052 (Department of Agriculture), 22 CFR Part 518 (Department of Defense), 10 U.S.C. § 2358, 33 U.S.C. § 2323(a), 10 U.S.C. § 3036(d), and DOD 3210.6-R, Department of Defense Grant and Agreement Regulations (U.S. Army Corps of Engineers-Civil Works).

ARTICLE IX. TERMINATION

Termination of this Agreement is in accordance with 2 CFR Part 215 and OMB Circular A-102, as appropriate, and the related federal agency regulations, as applicable, specifically 43 CFR Part 12 (Department of the Interior), 7 CFR Parts 3015-3052 (Department of Agriculture), 22 CFR Part 518 (Department of Defense), 10 U.S.C. § 2358, 33 U.S.C. § 2323(a), 10 U.S.C. § 3036(d), and DOD 3210.6-R, Department of Defense Grant and Agreement Regulations (U.S. Army Corps of Engineers-Civil Works). Any party to this Agreement may terminate its participation by delivery of thirty (30) days advance written notice to each of the Federal Agencies and the Host University.

ARTICLE X: REQUIRED/SPECIAL PROVISIONS

A. Required Provisions:

1. **NON-DISCRIMINATION:** All activities pursuant to this Agreement and the provisions of Executive Order 11246; shall be in compliance with applicable requirements of Title VI of the Civil Rights Act of 1964 (78 Stat. 252 42 USC § 2000d et seq.); Title V, Section 504 of the Rehabilitation Act of 1973 (87 Stat. 394; 29 U.S.C. § 794); the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. § 6101 et seq.); and with all other applicable Federal laws and regulations prohibiting discrimination on grounds of race, color, national origin, handicap, religious or sex in providing of facilities and service to the public.
2. **CONSISTENCY WITH PUBLIC LAWS:** Nothing herein contained shall be deemed to be inconsistent with or contrary to the purpose of or intent of any Act of Congress establishing, affecting, or relating to the Agreement.
3. **APPROPRIATIONS (Anti-Deficiency Act, 31 U.S.C. § 1341):** Nothing herein contained in this Agreement shall be construed as binding the Federal Agencies to expend in any one fiscal year any sum in excess of appropriations made by Congress, for the purposes of this Agreement for that fiscal year, or other obligation for the further expenditure of money in excess of such appropriations.
4. **OFFICIALS NOT TO BENEFIT:** No Member of, Delegate to, or Resident Commissioner in, Congress shall be admitted to any share or part of this Agreement or to any benefit to arise therefrom.
5. **LOBBYING PROHIBITION:** The parties will abide by the provisions of 18 U.S.C. § 1913 (Lobbying with Appropriated Moneys), which states:

No part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law, ratification, policy or appropriation, whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy, or appropriation; but this shall not prevent officers or employees of the United States or of its departments or agencies from communicating to any such Member or official, at his request, or to Congress or such official, through the proper official channels, requests for any legislation, law, ratification, policy, or appropriations which they deem necessary for the efficient conduct of the public business, or from making any communication whose prohibition by this section might, in the opinion of the Attorney General, violate the Constitution or interfere with the conduct of foreign policy, counter-intelligence, intelligence, or national security activities.

6. LIABILITY PROVISION:

a) Governmental Parties

(1) The Federal Agencies (excluding the U.S. Forest Service), Host University, and Partner Institutions which are governmental parties, each accept responsibility for any property damage, injury, or death caused by the acts or omissions of their respective employees, acting within the scope of their employment, to the fullest extent permitted by their respective applicable laws, including laws concerning self-insurance.

(2) To the extent work by governmental parties is to be performed through sub-contract by non-governmental entities or persons, the governmental party sub-contracting work will require that subcontracted entity or person to meet provisions (1), (2), and (3) for non-governmental parties stated below.

(3) This provision is applicable to the U.S. Forest Service acting by and through the Forest Service, USDA does hereby recognize potential liability for payment of claims for injury or loss of property of personal injury or death caused by the Government, or any officer, agent or employee thereof, while acting within the scope of his/her office of employment under circumstances when the United States, if a private person, would be liable to the claimant in accordance with the law of the place where the act or omission occurred (28 U.S.C. §§1346 (b), 2672 et seq.).

b) Non-governmental Parties: Work provided by non-governmental entities or persons, will require that entity or person to:

(1) Have public and employee liability insurance from a responsible company or companies with a minimum limitation of one million dollars (\$1,000,000) per person for any one claim, and an aggregate limitation of three million dollars (\$3,000,000) for any number of claims arising from any one incident. In subsequent modifications, the parties may negotiate different levels of liability coverage, as appropriate. The policies shall name the United States as an additional insured, shall specify that the insured shall have no right of subrogation against the United States for payments of any premiums or deductibles due thereunder, and shall specify that the insurance shall be assumed by, be for the account of, and be at the insured's sole risk; and

(2) Pay the United States the full value for all damages to the lands or other property of the United States caused by such person or organization, its representatives, or employees; and

(3) Indemnify, save and hold harmless, and defend the United States against all fines, claims, damages, losses, judgments, and expenses arising out of, or from, any omission or activity of such person or organization, its representatives, or employees.

(4) Non-governmental Partner Institutions shall provide the Federal Agencies confirmation of such insurance coverage, prior to beginning specific work authorized herein and specified in subsequent modifications.

7. **TRAFFICKING IN PERSONS:** This Agreement and its subsequent modifications and task agreements are subject to requirements of section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. § 7104); now located at 2 CFR Part 175: Trafficking in Persons.

a) Provisions applicable to a recipient that is a private entity.

(1) You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not—

- i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
- ii. Procure a commercial sex act during the period of time that the award is in effect; or
- iii. Use forced labor in the performance of the award or subawards under the award.

(2) We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity—

- i. Is determined to have violated a prohibition in paragraph (a) (1) of this award term; or
- ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph (a) (1) of this award term through conduct that is either—
 - a. Associated with performance under this award; or
 - b. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by each respective federal agency partner at: 2 CFR Part 1125 (Department of Defense), 2 CFR Part 1326 (Department of Commerce), 2 CFR 1400 (Department of the Interior), 2 CFR Part 1880 (NASA), 7 CFR Part 3017 (Department of Agriculture).

b) Provision applicable to a recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—

- (1) Is determined to have violated an applicable prohibition in paragraph (a) (1) of this award term; or
 - (2) Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph (a) (1) of this award term through conduct that is either—
 - i. Associated with performance under this award; or
 - ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by our agency at 2 CFR Part 1125 (Department of Defense), 2 CFR Part 1326 (Department of Commerce), 2 CFR 1400 (Department of the Interior), 2 CFR Part 1880 (NASA), 7 CFR Part 3017 (Department of Agriculture).
- c) Provisions applicable to any recipient.
- (1) You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph (a) (1) of this award term.
 - (2) Our right to terminate unilaterally that is described in paragraph (a) (2) or (b) of this section:
 - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7104(g)), and
 - ii. Is in addition to all other remedies for noncompliance that are available to us under this award.
 - (3) You must include the requirements of paragraph (a) (1) of this award term in any subaward you make to a private entity.
- d) Definitions. For purposes of this award term:
- (1) “Employee” means either:
 - i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
 - ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.

(2) “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

(3) “Private entity” means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25. Includes:

- i. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
- ii. A for-profit organization.

(4) “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. § 7102).

8. PROHIBITION ON TEXT MESSAGING AND USING ELECTRONIC EQUIPMENT SUPPLIED BY THE GOVERNMENT WHILE DRIVING (Included pursuant to Department of the Interior Guidance Release – DIG-2010-04):

Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, was signed by President Barack Obama on October 1, 2009 (<http://edocket.access.gpo.gov/2009/pdf/E9-24203.pdf>). This Executive Order introduces a Federal Government-wide prohibition on the use of text messaging while driving on official business or while using Government-supplied equipment. Additional guidance enforcing the ban will be issued at a later date. In the meantime, please adopt and enforce policies that immediately ban text messaging while driving company-owned or-rented vehicles, government-owned or leased vehicles, or while driving privately owned vehicles when on official government business or when performing any work for or on behalf of the government. The Government reserves the right to cancel this announcement and/or the solicitation. This announcement does not constitute solicitation.

B. SPECIAL PROVISIONS:

1. Joint publication of results is encouraged; however, no party will publish any results of joint effort without consulting the other. This is not to be construed as applying to popular publication of previously published technical matter. Publication may be joint or independent as may be agreed upon, always giving due credit to the cooperation of participating Federal Agencies, the Host University, and Partner Institutions, and recognizing within proper limits the rights of individuals doing the work. In the case of failure to agree as to the manner of publication or interpretation of results, either party may publish data after due

notice (not to exceed 60 days) and submission of the proposed manuscripts to the other. In such instances, the party publishing the data will give due credit to the cooperation but assume full responsibility of any statements on which there is a difference of opinion. Federal agencies reserve the right to issue a disclaimer if such a disclaimer is determined to be appropriate.

2. The results of any cooperative studies may be used in developing theses in partial fulfillment of requirements for advanced degrees and nothing herein shall delay publication of theses.
3. Individual modifications shall include specific plans for data management, sharing, and archiving, as appropriate.

ARTICLE XI: DOCUMENTS INCORPORATED BY REFERENCE

The following are to be incorporated into this Agreement:

- A. SF-LLL, Disclosure of Lobbying Activities or Grants.gov Lobbying Form certification, identified in the agencies Funding Opportunity Announcement.
- B. Specific project award documents will incorporate the required Standard Forms for Application for Financial Assistance:
 1. SF-424 – Application for Financial Assistance
 2. SF-424a – Budget for Non-Construction
 3. SF-424b – Assurances for Non-Construction
 4. SF-424c – Budget for Construction
 5. SF-424d – Assurances for Construction

ARTICLE XII. ATTACHMENTS

A. The following documents are attached for use per agency requirements, as appropriate:

ATTACHMENT 1 – Request for Advance or Reimbursement, SF-270

ATTACHMENT 2 – Federal Financial Report, SF-425

ATTACHMENT 3 – ACH Payment Enrollment, SF-3881

ATTACHMENT 4 – Example Modification Template

ARTICLE XIII. AUTHORIZING SIGNATURES

The following authorizing signatures are attached to this Agreement:

U.S. DEPARTMENT OF THE INTERIOR

A. Bureau of Land Management

- B. Bureau of Reclamation
- C. U.S. Geological Survey
- D. National Park Service
- E. U.S. Fish and Wildlife Service

U.S. DEPARTMENT OF AGRICULTURE

- F. U.S. Forest Service
- G. Natural Resources Conservation Service

U.S. DEPARTMENT OF DEFENSE


- H. U.S. Army Corps of Engineers – Civil Works
- I. Office of the Deputy Under Secretary of Defense (Installations and Environment),

- J. The University of Montana – Missoula (HOST)

- K. Colorado State University
- L. Montana State University
- M. Salish Kootenai College
- N. University of Colorado at Boulder
- O. University of Colorado Denver
- P. University of Idaho
- Q. University of Wyoming
- R. Utah State University
- S. Washington State University
- T. University of Northern Colorado
- U. The Governors of the University of Calgary
- V. Metropolitan State University of Denver
- W. Little Big Horn College
- X. Northwest College
- Y. University of Utah
- Z. Blackfeet Community College
- AA. Chief Dull Knife College
- BB. University of Waterloo
- CC. Wildlife Conservation Society

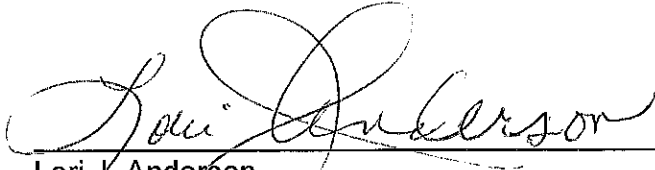
ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

A. Bureau of Land Management

for


Jamie E. Connell
State Director

5/9/14
Date




Lori J. Anderson
Grant Management Officer

5/8/14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

B. U.S. Bureau of Reclamation

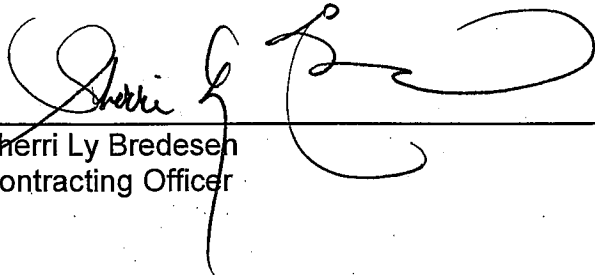
A handwritten signature in black ink, appearing to read "Michelle Maher", written over a solid horizontal line.

Michelle Maher
Grants and Cooperative Agreements Specialist

5/27/14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

C. U.S. Geological Survey



Sherri Ly Bredesen
Contracting Officer

05/13/14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

D. National Park Service



Andrew E. Lubner
Contracting Officer

5/14/14
Date




Kelvin A. Delaney
Financial Assistance Officer

5.6.14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

E. U.S. Fish and Wildlife Service



[Print Name]: *Greg Watson*
[Print Title]: *Chief, Office of Landscape Conservation*

5/20/2014

Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

F. U.S. Forest Service



G. Sam Foster
Station Director, Rocky Mountain Research Station

5/16/14
Date

The authority and format of this instrument has been reviewed and approved for signature.

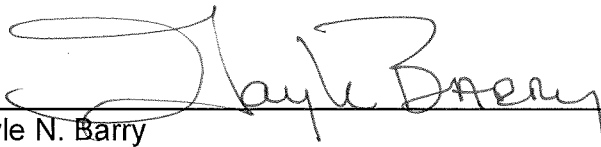


Linda Marsh
Grants and Agreements Specialist

5-13-14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

G. Natural Resources Conservation Service

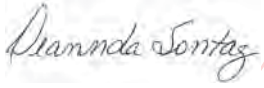


Gayle N. Barry
Deputy Chief for Management

May 22, 2014
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

H. U.S. Army Corps of Engineers – Civil Works



Digitally signed by SONTAG.DEANNDAS.1230791909
DN: c=US, o=U.S. Government, ou=DoD, ou=PKI,
ou=USA, cn=SONTAG.DEANNDAS.1230791909
Date: 2014.05.21 08:19:32 -05'00'

Deanna Sontag
Grants Officer

21 May 2014

Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

I. Office of the Deputy Under Secretary of Defense (Installations and Environment)

**ROBICHEAUX.TRACI.
D.1260353990**

Digitally signed by
ROBICHEAUX.TRACI.D.1260353990
DN: c=US, o=U.S. Government, ou=DoD, ou=PKI,
ou=USA, cn=ROBICHEAUX.TRACI.D.1260353990
Date: 2014.05.29 07:21:46 -05'00'

Traci Robicheaux
Grants Officer
Representing ODUSD (I&E)

Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

J. THE UNIVERSITY OF MONTANA – MISSOULA (HOST)

A handwritten signature in blue ink that reads "Judy Fredenberg". The signature is cursive and flows across the page.

Judy Fredenberg
Director, Research & Sponsored Programs

5/14/14

Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

K. Colorado State University




David B. Doty
Associate Director, Sponsored Programs

5/19/14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

L. Montana State University



Renee A. Reijo Pera, Ph.D.
Vice President for Research

5.2.14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

M. Salish Kootenai College




Robert DePoe, III
President

5-20-14

Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

N. University of Colorado at Boulder


Digitally signed by Denitta Ward
DN: cn=Denitta Ward, o=Office of
Contracts and Grants, ou=OCG,
email=denitta.ward@colorado.edu, c=US
Date: 2014.05.19 16:18:42 -06'00'

Patricia Rankin
Associate Vice Chancellor for Research

May 19, 2014

Date

Denitta D. Ward, JD
Deputy Director, Office of Contracts and Grants

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

O. University of Colorado Denver

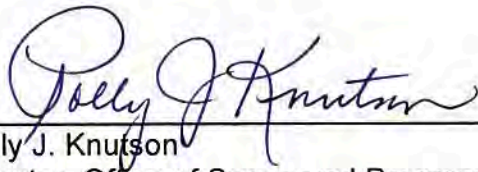


Adelita J. DeHerrera, JD
Contracts Manager, Office of Grants and Contracts

5/23/2014
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

P. University of Idaho



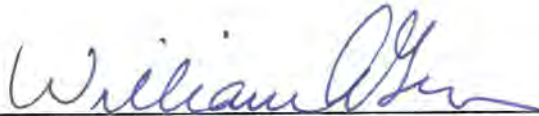
Polly J. Knutson
Director, Office of Sponsored Programs

AH

5/9/14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

Q. University of Wyoming



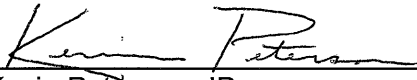
William A. Gern
Vice President for Research and Economic Development



Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

R: Utah State University

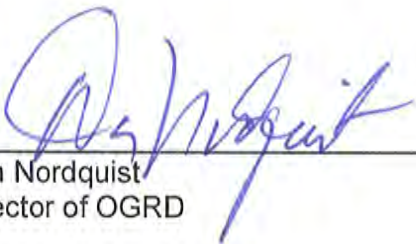


Kevin Peterson, JD
Executive Director, Sponsored Programs

5/19/14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

S. Washington State University




Dan Nordquist
Director of OGRD

5/23/14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

T. University of Northern Colorado



Michele S. Schwietz, Ph.D.
Director, Office of Sponsored Programs

5/9/14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

U. The Governors of the University of Calgary



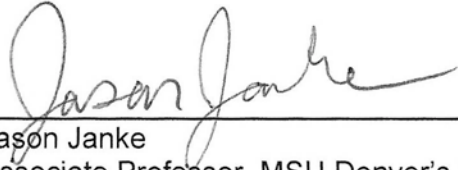
John Reynolds
Director, Research Services

MAY 14 2014

Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

V. Metropolitan State University of Denver

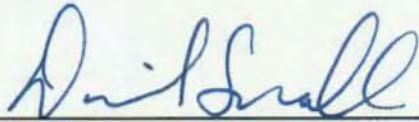


Jason Janke
Associate Professor, MSU Denver's CESU representative

5/1/14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

W. Little Big Horn College



David Small
Dean of Administration

5-28-14

Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

X. Northwest College



Ronda Peer
Dean of Extended Campus

5-28-14

Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

Y. University of Utah

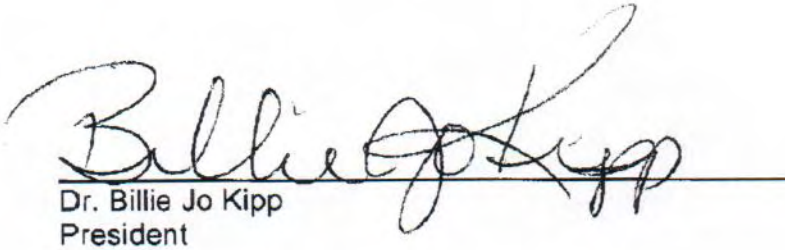
A handwritten signature in black ink, appearing to read 'B. K. Brown', written over a horizontal line.

Brent K. Brown, Esq.
Director, Office of Sponsored Projects

5/7/14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

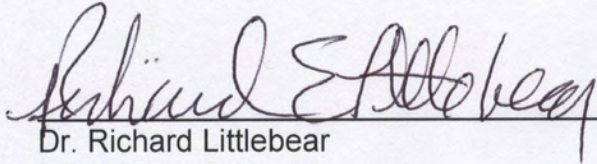
Z. Blackfeet Community College


Dr. Billie Jo Kipp
President

5-27-14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

AA. Chief Dull Knife College



Dr. Richard Littlebear
President

05/20/14
Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

BB. University of Waterloo



D.G. Dixon
Vice President, University Research

MAY 06 2014

Date

ARTICLE XIII. AGREEMENT AUTHORIZING SIGNATURES (cont.)

CC. Wildlife Conservation Society



A handwritten signature in black ink, appearing to read 'A Hardy', is written over a horizontal line.

Amanda Hardy
Assistant Director, North American Program

5/21/2014
Date

REQUEST FOR ADVANCE OR REIMBURSEMENT

(See instructions on back)

OMB APPROVAL NO. 0348-0004		PAGE _____ OF _____ PAGES
1. TYPE OF PAYMENT REQUESTED	a. "X" one or both boxes <input type="checkbox"/> ADVANCE <input type="checkbox"/> REIMBURSEMENT b. "X" the applicable box <input type="checkbox"/> FINAL <input type="checkbox"/> PARTIAL	2. BASIS OF REQUEST <input type="checkbox"/> CASH <input type="checkbox"/> ACCRUAL
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY
5. PARTIAL PAYMENT REQUEST NUMBER FOR THIS REQUEST		6. EMPLOYER IDENTIFICATION NUMBER
7. RECIPIENT'S ACCOUNT NUMBER OR IDENTIFYING NUMBER		8. PERIOD COVERED BY THIS REQUEST FROM <i>(month, day, year)</i> TO <i>(month, day, year)</i>
9. RECIPIENT ORGANIZATION <i>Name:</i> <i>Number and Street:</i> <i>City, State and ZIP Code:</i>		10. PAYEE <i>(Where check is to be sent if different than item 9)</i> <i>Name:</i> <i>Number and Street:</i> <i>City, State and ZIP Code:</i>

11. COMPUTATION OF AMOUNT OF REIMBURSEMENTS/ADVANCES REQUESTED

PROGRAMS/FUNCTIONS/ACTIVITIES ►	(a)	(b)	(c)	TOTAL
a. Total program outlays to date <i>(As of date)</i>	\$	\$	\$	\$
b. <i>Less:</i> Cumulative program income				
c. Net program outlays <i>(Line a minus line b)</i>				
d. Estimated net cash outlays for advance period				
e. Total <i>(Sum of lines c & d)</i>				
f. Non-Federal share of amount on line e				
g. Federal share of amount on line e				
h. Federal payments previously requested				
i. Federal share now requested <i>(Line g minus line h)</i>				
j. Advances required by month, when requested by Federal grantor agency for use in making prescheduled advances	1st month			
	2nd month			
	3rd month			

12. ALTERNATE COMPUTATION FOR ADVANCES ONLY

a. Estimated Federal cash outlays that will be made during period covered by the advance	\$
b. <i>Less:</i> Estimated balance of Federal cash on hand as of beginning of advance period	
c. Amount requested <i>(Line a minus line b)</i>	\$

I certify that to the best of my knowledge and belief the data on the reverse are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested.	SIGNATURE OR AUTHORIZED CERTIFYING OFFICIAL	DATE REQUEST SUBMITTED
	TYPED OR PRINTED NAME AND TITLE	TELEPHONE (AREA CODE, NUMBER, EXTENSION)

This space for agency use

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0004), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

INSTRUCTIONS

Please type or print legibly. Items 1, 3, 5, 9, 10, 11e, 11f, 11g, 11i, 12 and 13 are self-explanatory; specific instructions for other items are as follows:

- | <i>Item</i> | <i>Entry</i> |
|---|--|
| 2 | Indicate whether request is prepared on cash or accrued expenditure basis. All requests for advances shall be prepared on a cash basis. |
| 4 | Enter the Federal grant number, or other identifying number assigned by the Federal sponsoring agency. If the advance or reimbursement is for more than one grant or other agreement, insert N/A; then, show the aggregate amounts. On a separate sheet, list each grant or agreement number and the Federal share of outlays made against the grant or agreement. |
| 6 | Enter the employer identification number assigned by the U.S. Internal Revenue Service, or the FICE (institution) code if requested by the Federal agency. |
| 7 | This space is reserved for an account number or other identifying number that may be assigned by the recipient. |
| 8 | Enter the month, day, and year for the beginning and ending of the period covered in this request. If the request is for an advance or for both an advance and reimbursement, show the period that the advance will cover. If the request is for reimbursement, show the period for which the reimbursement is requested. |
| Note: The Federal sponsoring agencies have the option of requiring recipients to complete items 11 or 12, but not both. Item 12 should be used when only a minimum amount of information is needed to make an advance and outlay information contained in item 11 can be obtained in a timely manner from other reports. | |
| 11 | The purpose of the vertical columns (a), (b), and (c) is to provide space for separate cost breakdowns when a project has been planned and budgeted by program, function, or |

- | <i>Item</i> | <i>Entry</i> |
|-------------|---|
| | activity. If additional columns are needed, use as many additional forms as needed and indicate page number in space provided in upper right; however, the summary totals of all programs, functions, or activities should be shown in the "total" column on the first page. |
| 11a | Enter in "as of date," the month, day, and year of the ending of the accounting period to which this amount applies. Enter program outlays to date (net of refunds, rebates, and discounts), in the appropriate columns. For requests prepared on a cash basis, outlays are the sum of actual cash disbursements for goods and services, the amount of indirect expenses charged, the value of in-kind contributions applied, and the amount of cash advances and payments made to subcontractors and subrecipients. For requests prepared on an accrued expenditure basis, outlays are the sum of the actual cash disbursements, the amount of indirect expenses incurred, and the net increase (or decrease) in the amounts owed by the recipient for goods and other property received and for services performed by employees, contracts, subgrantees and other payees. |
| 11b | Enter the cumulative cash income received to date, if requests are prepared on a cash basis. For requests prepared on an accrued expenditure basis, enter the cumulative income earned to date. Under either basis, enter only the amount applicable to program income that was required to be used for the project or program by the terms of the grant or other agreement. |
| 11d | Only when making requests for advance payments, enter the total estimated amount of cash outlays that will be made during the period covered by the advance. |
| 13 | Complete the certification before submitting this request. |

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)			Page	1	of pages
3. Recipient Organization (Name and complete address including Zip code)							
4a. DUNS Number	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input type="checkbox"/> Accrual		
8. Project/Grant Period From: (Month, Day, Year) To: (Month, Day, Year)				9. Reporting Period End Date (Month, Day, Year)			
10. Transactions						Cumulative	
<i>(Use lines a-c for single or multiple grant reporting)</i>							
Federal Cash (To report multiple grants, also use FFR Attachment):							
a. Cash Receipts							
b. Cash Disbursements							
c. Cash on Hand (line a minus b)							
<i>(Use lines d-o for single grant reporting)</i>							
Federal Expenditures and Unobligated Balance:							
d. Total Federal funds authorized							
e. Federal share of expenditures							
f. Federal share of unliquidated obligations							
g. Total Federal share (sum of lines e and f)							
h. Unobligated balance of Federal funds (line d minus g)							
Recipient Share:							
i. Total recipient share required							
j. Recipient share of expenditures							
k. Remaining recipient share to be provided (line i minus j)							
Program Income:							
l. Total Federal program income earned							
m. Program income expended in accordance with the deduction alternative							
n. Program income expended in accordance with the addition alternative							
o. Unexpended program income (line l minus line m or line n)							
11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
				g. Totals:			
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:							
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)							
a. Typed or Printed Name and Title of Authorized Certifying Official					c. Telephone (Area code, number and extension)		
					d. Email address		
b. Signature of Authorized Certifying Official					e. Date Report Submitted (Month, Day, Year)		
14. Agency use only:							

Standard Form 425-A
OMB Approval Number: 0348-0061
Expiration Date: 10/31/2011

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.

ACH VENDOR/MISCELLANEOUS PAYMENT ENROLLMENT FORM

This form is used for Automated Clearing House (ACH) payments with an addendum record that contains payment-related information processed through the Vendor Express Program. Recipients of these payments should bring this information to the attention of their financial institution when presenting this form for completion. See reverse for additional instructions.

PRIVACY ACT STATEMENT

The following information is provided to comply with the Privacy Act of 1974 (P.L. 93-579). All information collected on this form is required under the provisions of 31 U.S.C. 3322 and 31 CFR 210. This information will be used by the Treasury Department to transmit payment data, by electronic means to vendor's financial institution. Failure to provide the requested information may delay or prevent the receipt of payments through the Automated Clearing House Payment System.

AGENCY INFORMATION

FEDERAL PROGRAM AGENCY		
AGENCY IDENTIFIER:	AGENCY LOCATION CODE (ALC):	ACH FORMAT: <input type="checkbox"/> CCD+ <input type="checkbox"/> CTX
ADDRESS:		
CONTACT PERSON NAME:		TELEPHONE NUMBER: ()
ADDITIONAL INFORMATION:		

PAYEE/COMPANY INFORMATION

NAME	SSN NO. OR TAXPAYER ID NO.
ADDRESS	
CONTACT PERSON NAME:	TELEPHONE NUMBER: ()

FINANCIAL INSTITUTION INFORMATION

NAME:	
ADDRESS:	
ACH COORDINATOR NAME:	TELEPHONE NUMBER: ()
NINE-DIGIT ROUTING TRANSIT NUMBER: _____	
DEPOSITOR ACCOUNT TITLE:	
DEPOSITOR ACCOUNT NUMBER:	LOCKBOX NUMBER:
TYPE OF ACCOUNT: <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS <input type="checkbox"/> LOCKBOX	
SIGNATURE AND TITLE OF AUTHORIZED OFFICIAL: (Could be the same as ACH Coordinator)	TELEPHONE NUMBER: ()

AUTHORIZED FOR LOCAL REPRODUCTION

Instructions for Completing SF 3881 Form

Make three copies of form after completing. Copy 1 is the Agency Copy; copy 2 is the Payee/Company Copy; and copy 3 is the Financial Institution Copy.

1. Agency Information Section - Federal agency prints or types the name and address of the Federal program agency originating the vendor/miscellaneous payment, agency identifier, agency location code, contact person name and telephone number of the agency. Also, the appropriate box for ACH format is checked.
2. Payee/Company Information Section - Payee prints or types the name of the payee/company and address that will receive ACH vendor/miscellaneous payments, social security or taxpayer ID number, and contact person name and telephone number of the payee/company. Payee also verifies depositor account number, account title, and type of account entered by your financial institution in the Financial Institution Information Section.
3. Financial Institution Information Section - Financial institution prints or types the name and address of the payee/company's financial institution who will receive the ACH payment, ACH coordinator name and telephone number, nine-digit routing transit number, depositor (payee/company) account title and account number. Also, the box for type of account is checked, and the signature, title, and telephone number of the appropriate financial institution official are included.

Burden Estimate Statement

The estimated average burden associated with this collection of information is 15 minutes per respondent or recordkeeper, depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Financial Management Service, Facilities Management Division, Property and Supply Branch, Room B-101, 3700 East West Highway, Hyattsville, MD 20782 and the Office of Management and Budget, Paperwork Reduction Project (1510-0056), Washington, DC 20503.

[Agency Partner Name] – Project Summary



**[CESU Name] Cooperative Ecosystem Studies Unit
Agreement Modification Form**

FUNDING AGENCY:

SUB-AGREEMENT/MODIFICATION NUMBER:
[CESU USE ONLY]

COOPERATIVE AGREEMENT NUMBER:

FUNDING AMOUNT:

PROJECT TITLE:

EFFECTIVE PROJECT DATES:

PROJECT PURPOSE:

STATEMENT OF MUTUAL BENEFIT AND INTEREST:

Key Words:

Federal Agency Contact(s) and Signature(s)		Partner Signature(s)	
<p>[Agency] Project Technical Representative & Project Leader:</p> <p>Technical Rep:</p> <p>Address:</p> <p>Phone:</p> <p>Fax:</p> <p>Email:</p> <p>Project Leader:</p> <p>Phone:</p> <p>Email:</p> <p>No Signature Needed</p>	<p>[Agency] Administrator:</p> <p>Signature: _____</p> <p>Date: _____</p>	<p>Principal Investigator:</p> <p>Signature: _____</p> <p>Date: _____</p>	<p>Agreement / Grant Administrator:</p> <p>Signature: _____</p> <p>Date: _____</p>

Project Type: Research ____ Technical Assistance ____ Education ____

Project Discipline(s): Biological ____ Cultural ____ Physical ____ Social ____ Interdisciplinary ____

Annual Performance Report Required:

Report(s) Received:

Publications on File:

This Modification is subject to all the provisions included in the CESU Agreement [Insert Agency Agreement Number]

[CESU Name] CESU Tracking #: